

# Department of Children, Youth and Families (DCYF) Oversight Board

## Board Meeting Record

Monday, June 3, 2019 9:00 am – 4:00 pm, The Dunn Gardens, Seattle, WA

### Meeting began at 9:09 am

**Member Attendance:** Annie Blackledge, Annie Lee, Bobbe Bridge (video conference), Ben de Haan, Charles Loeffler, Jess Lewis, Lois Martin, Loni Greninger, Ruth Kagi, Tana Senn, Jeannie Darneille, Tom Dent, Shrounda Selivanoff, Sydney Forrester, Wendy Thomas

**Staff in Attendance:** Crista Johnson (Executive Director), Nickolaus Colgan (Administrative Coordinator)

**Additional Guests:** Secretary Ross Hunter (DCYF), Stacia Hollar (ATG), Frank Ordway (DCYF), Jessica Horst (DCYF)

**Public in Attendance:** Laurie Lippold, *Partners for Our Children*, Jill May, *Washington Association of Children and Families*, Jim Theofelis, *A Way Home Washington*, Roel Williams, *A Way Home Washington*, Luke Wickham, *House of Representatives*, Dawn Eychaner, *House of Representatives*

### **Welcome and Opening Remarks & Approval of March 28 Meeting Minutes | Action: Meeting minutes were approved by majority vote**

The Executive Director along with co-chair Ruth Kagi explained the background of the DCYF Oversight Board. The Executive Director proceeded to review the agenda, activities, and materials for the day.

Co-chair Tana Senn made a motion to approve the March meeting minutes with the amendments made by board members. Co-chair Ruth Kagi seconded the motion. The Board, by voice vote, approved the minutes.

### **Group Activity & Develop Shared Values**

The Board broke into small groups of three to discuss questions provided by staff to help them figure out how best to make the Oversight Board and its members successful. Board members provided the Executive Director with their responses on chart paper, which became their shared values. The shared values list will be prepared for distribution at the next Board meeting.

### **Department of Children, Youth, and Families: Who is DCYF? | Presentation by Secretary Ross Hunter**

Secretary Ross Hunter (DCYF) provided a presentation to the Board about DCYF's current organizational chart, an overview of the development process for the existing outcomes on the dashboards, and the relationship DCYF hopes to have with the Oversight Board.

### **Working Lunch: Open Public Meetings Act Training | Presentation by AAG Stacia Hollar**

Stacia Hollar (AAG) provided a presentation on the Open Public Meetings Act (OPMA). The Oversight Board is subject to the OPMA. The key areas were: knowing what actions can/can't take place when a quorum is present, not using reply all in email, the penalty for knowingly violating the OPMA, and making sure agendas and minutes are published in accordance with the OPMA.

Note: The review of the Board's draft bylaws portion of the working lunch session was moved to the July meeting at the determination of the co-chairs.

### **2019-2020 Board Priorities Discussion | *Crista Johnson led an overview of potential initial priority focus areas***

The Executive Director met with all Board members individually prior to the meeting to obtain a better understanding of individual priorities as members of the Oversight Board. These were summarized in a document that was reviewed by the entire Board. The intent of identifying initial focus areas for the Board is to strategically guide the Board in conducting its work activities as statutorily required.

#### **Public Comment**

Laurie Lippold, *Partners for Our Children*, thanked the Board for this opportunity and all the work they have done. Explained that the Board is in a unique position being an Oversight Board instead of an Advisory Board. Laurie asked generally what culture change means. Culture change is a huge aspect of the Board, but it can fall to different interpretations. Laurie noted that in listening to the Board's discussion, that there is a need to clarify what current laws exist to guide DCYF's work. She expressed hope that the Board can look into this as a form of accountability for DCYF.

Jill May, *Washington Association of Children and Families*, thanked Laurie Lippold for comments and stated she supported everything already shared. She identified that there is a need for further collaboration between stakeholders and the department.

### **Group Activity & Finalize 2019-2020 Board Priorities | *Board members identified the Board's initial priority focus areas***

Individual Board members were provided the opportunity to select their top five priority areas based on the document and review provided after the working lunch session. A discussion followed over what the top areas were, which are: (1) adolescent services, (2) adults services & supports - to include foster parents, biological parents and relative caregivers, and (3) early Interventions – to include prevention services and early learning.

#### **Develop Stakeholder Engagement Plan | *Establishing subcommittees***

In alignment with the three top priority areas the Board, led by the co-chairs, created three separate subcommittees. The subcommittees will meet in between regular Board meetings to plan stakeholder engagement activities and oversight activities. This work will be shared with the full Board as appropriate. Board staff will plan, coordinate and staff subcommittee meetings.

#### **July 18<sup>th</sup> Board Meeting Agenda Setting**

The Board expressed an interest in learning more about DCYF's performance measures in detail, performance-based contracts and existing advisory committees. With a hope of optimizing engagement with DCYF's leadership, the Board decided to host the July 18th meeting in Olympia. Staff were asked to try to incorporate a professional development trainings in all meetings moving forward.

**Adjourned at 3:52 pm on Monday, June 3, 2019**